Test Request Letter

From (Test Requested By):
Name:
Address:

To: The IHS Laboratory,
Sivananda Rehabilitation Home Campus,
Kukatpally, Hyderabad, TS500072, India.
Email: ihslab@ihs.org.in

Sir/Madam,

Water Quality Test Requisition Letter (TRL1)

I am / We are, submitting herewith water sample(s) for laboratory analysis. The sample collection record(s)—detailing sample source(s), date(s) of collection, sample container and the person(s) who collected them—are is enclosed. Kindly perform the following tests as per details below:

1. Bottle Id, Service Code (SvCd), Package Name, Addl Parameters, if any:

Bottle Id	SvCd	Test Package Name	Addl. Parameters

[For service codes, test package and single or limited parameter names, please refer to the latest catalogue of water quality tests, downloadable from: http://www.ihs.org.in/lab/wqt/IHSLabWaterQualityTestsCatalouge.pdf]

2. **Purpose** of the test and nature of my / our concerns. Why did I / we think about the test? (Client concerns); Separate by Bottle Id, if required:

3. Request for Interpretation of Test Results: ____ Yes / No ___ (test result only)

Where authorized personnel are available, please provide an interpretation of the test results and professional opinions based on the selected test code, stated purpose, and noted concerns.
Disclaimer: I/We understand that any opinions, notes, or recommendations provided do not constitute a formal Statement of Conformity. If a Statement of Conformity is required, a separate request specifying the applicable standards, specifications, and decision rules will be submitted, subject to additional charges.

4. Telephone for any additional clarification about the source and the sample:

Mobile of landline number *Contact person name* *Preferred time of day to call*

5. **Email address** for communication of test results:

Thanking you, yours sincerely

Place, and Date *Signature*